

**ALTUS MUNICIPAL AUTHORITY MEETING  
MINUTES  
NOVEMBER 17, 2015**

Invocation - Kevin Baker - Martha Road Baptist Church

Pledge of Allegiance

**1. CALL TO ORDER**

The Altus Municipal Authority of the City of Altus, Jackson County met in regular session Tuesday, November 17, 2015 at 6:30 p.m. in the Council Chambers of City Hall. Notice of the Amended Agenda was duly filed and posted in the office of the City Clerk, November 16, 2015 at 5:00 p.m.

**2. ROLL CALL**

**Present:** Doyle Jencks, Dwayne Martin, Perry Shelton, Jason Winters, Kevin McAuliffe, Jon Kidwell, Chris Riffle, Jack Smiley, Rick Henry (6:35)

**Absent:** None

**Others Present:** David Fuqua, Matt Wojnowski, Catherine Coke, Jan Neufeld, Johnny Barron, Debbie Davis, Donita Beers, Sharon Sutton, Linda Walker, Kyle Davis, Angie & Dennis Murphy, Tim Murphy, Lloyd Colston, Freddie Perez, Phillip Beauchamp, Ken Pike, Jerry Gibson, Chad Osborne, Barbara Burleson, Candace Willingham, Kevin Baker, Officer Billy Fowler and other public.

**3. CONSENT AGENDA**

**A. APPROVE MINUTES FOR THE ALTUS MUNICIPAL AUTHORITY MEETING ON NOVEMBER 17, 2015.**

**B. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST**

**C. BUDGET AMENDMENT IN THE AMOUNT OF \$26,500 RECOGNIZING THE RECEIPT OF LOAN PROCEEDS AND APPROPRIATING THEM TO BE SPENT ON CAPITAL PURCHASE FOR THE NEW ENGINEER/PW TRUCK.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Perry Shelton, Councilman
<b>SECONDER:</b>	Kevin McAuliffe, Councilman
<b>AYES:</b>	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

Minutes Acceptance: Minutes of Nov 17, 2015 6:30 PM (Minutes Approval)

**4. RECEIVE FINANCE REPORTS (FOR BOTH AMA AND CITY) FOR THE MONTH OF OCTOBER, 2015 FROM THE CHIEF FINANCIAL OFFICER.**

Finance Reports given by Jan Neufeld, CFO for the Month of October, 2015.

**RESULT: NO ACTION**

**5. REPORT ON THE PROGRESS OF THE REHABILITATION OF THE HOLLOWAY AND ROUND TIMBER WELL FIELDS**

This item presented by Johnny Barron, Public Works Director

**RESULT: UP DATE ONLY**

**6. CONSIDER, DISCUSS AND VOTE TO AUTHORIZE STAFF TO OBTAIN FORMAL BIDS FOR THE PURCHASE AND INSTALLATION OF AUTOMATIC WATER AND ELECTRIC METERS AND OBTAIN BANK BIDS FOR A LOAN TO FUND THE PROJECT OR ANY OTHER APPROPRIATE ACTION**

This item presented by Johnny Barron, Public Works Director

Approved to authorize Staff to obtain Formal Bids for the Purchase and Installation of Automatic Water and Electric Meters and obtain Bank Bids for a loan to fund the Project.

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Rick Henry, Councilman  
**SECONDER:** Chris Riffle, Councilman  
**AYES:** Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

**7. CONSIDER, DISCUSS AND VOTE TO AUTHORIZE CHAIRMAN TO SIGN THE CONTRACT APPROVING RECOMMENDATION TO PURCHASE WEBSITE REDESIGN AND HOSTING FROM CIVICPLUS (GSA CONTRACT # GS-35F-0124U), 302 S. 4TH STREET, SUITE 500, MANHATTAN, KS 66502 AND/OR ANY OTHER APPROPRIATE ACTION.**

This item presented by Vice-Chairman, Rick Henry

Jerry Gibson, IT Director, introduced the representative for CivicPlus.

Initial Cost & Maintenance - \$28,848  
 1st year \$5,835 2nd year - \$5,835  
 Total Cost \$40,518.

Motion was made to go with Staff recommendation (to authorize Chairman to sign the Contract approving recommendation to purchase website redesign and hosting from CivicPlus) and also approving the budget amendment.

Minutes Acceptance: Minutes of Nov 17, 2015 6:30 PM (Minutes Approval)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Perry Shelton, Councilman
<b>SECONDER:</b>	Chris Riffle, Councilman
<b>AYES:</b>	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle, Smiley

**8. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF THE AGENDA. (25 O.S.A. SECTION 3 -111 (9))**

None

**9. ADJOURN 8:20 P.M.**

Minutes Acceptance: Minutes of Nov 17, 2015 6:30 PM (Minutes Approval)